

# AGENDA

**BOARD OF DIRECTORS**  
**PART I**  
**Wednesday 25 July 2018**

**To be held in the Boardroom, Trust Headquarters, 225 Old Street, Ashton-under-Lyne, OL6 7SR, commencing at 2.15 pm**

		Doc Ref	Lead ED / NED	Presented by	Action required	Time (mins)
1.	<b>Apologies for Absence</b> Mike Livingstone, Henry Ticehurst, Judith Crosby	Verbal	EA-M	EA-M	To note	} <5
2.	<b>Declarations of Interest</b> Against any items contained within the agenda	Verbal	EA-M	EA-M	To note	
3.	<b>Questions</b> At the Chair's discretion, questions may be invited from public attendees					
4.	<b>Previous meeting of the Board of Directors</b> 4.1 Minutes of a meeting of the Board of Directors held on 27 June 2018 (PI)	99.18	EA-M	EA-M	To approve	<5

		Doc Ref	Lead ED / NED	Presented by	Action required	Time (mins)
<b>5.</b>	<b>Matters Arising and Action Plan</b>					
	5.1 Action plan arising from meetings of the Board	100.18	EA-M	EA-M	To approve	<5
<b>6.</b>	<b>Chair and Chief Executive's report</b>					
	6.1 Chair and Chief Executive's update: July 2018	Verbal	EA-M/CM	EA-M/CM	To note	10
<b>7.</b>	<b>Strategy</b>					
	7.1 Q1 Update: Strategic Delivery Priorities, Well Led, Enforcement Undertakings, Carter Review	101.18	CM	HB	For discussion	15
<b>8.</b>	<b>Organisational development</b>					
	8.1 Draft Organisational Development improvement plan	102.18	CM	CM/SB	For discussion	15
<b>9.</b>	<b>Quality</b>					
	9.1 Chair's report from a meeting of the Quality Committee held on 17 July 2018	103.18	ML	JSM	To note	10
	9.2 Quality Strategy 2018 - 2021	104.18	HT/ CP	CP	To approve	
<b>10.</b>	<b>People and Workforce</b>					
	10.1 Chair's report from a meeting of the People and Workforce Committee held on 2 July 2018	105.18	SJ	SJ	To note	10
	10.2 Staff survey 2017: update and next steps	106.18	SB	SB	For discussion	
<b>11.</b>	<b>Performance and Finance</b>					
	11.1 Chair's report from a meeting of the Performance and Finance Committee held on 19 July 2018	To follow	DB	DB	To note	5

		Doc Ref	Lead ED / NED	Presented by	Action required	Time (mins)
	11.2 Extension of the Occupational Health contract	107.18	SB	SB	To approve	5
<b>12.</b>	<b>Audit Committee</b>					
<b>13.</b>	<b>Appointment and Remuneration Committee</b>					
	13.1 Briefing note from a meeting of the Board Appointment and Remuneration Committee held on 30 May 2018	To follow	EA-M	EA-M	To note	5
<b>14.</b>	<b>Charitable Funds Committee</b>					
	14.1 Feedback from the Charitable Funds Committee workshop held on 19 July 2018	Verbal	EA-M	EA-M	To note	5
<b>15.</b>	<b>Assurance reports: June 2018</b>					
	15.1 Performance highlight report	108.18	KW	KW	For assurance	15
	15.2 Mental health and community health governance dashboards	109.18	HT	CP	For assurance	
	15.3 Finance executive dashboard	110.18	MR	MR	For assurance	
<b>16.</b>	<b>Council of Governors</b>					
<b>17.</b>	<b>Other reports</b>					10
	17.1 Guardian of safe working hours quarterly report	111.18	HT	SD	To note	
	17.2 Framework of quality assurance for responsible officers and revalidation: annual report 2017/18	112.18	HT	TA	To receive and approve	
	17.3 Information circulated since the last meeting	113.18	EA-M	EA-M	To note	
<b>18.</b>	<b>Any other business</b>					
<b>19.</b>	<b>Reflections on the meeting</b>					

**Date and time of next meeting**

**The next public meeting of the Board of Directors will take place on Wednesday 3 October 2018, in the Boardroom, Trust Headquarters, 225 Old Street, Ashton-under-Lyne, OL6 7SR, commencing at 11.00 am**

*Exclusion of Press and Public: that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and that the public be now excluded*